

**Hillside-Berkeley Chamber of Commerce
Board of Directors Meeting Minutes
June 18, 2014**

- Call to order: 7:32 am by Kandice Jacobs, President
- Members Present: Jim Frangella, Kandice Jacobs, Betsy D’Onofrio, Linda Latelle, Rita Steiskal, Bobbie Robertson, Jack Harris, Loretta Bohn, Dan Mulcahy, Peggy Stanko
- Approval of Minutes: Revised Minutes from the April 16, 2014, Meeting - Motion to approve by Betsy, seconded by Linda – accepted.
Minutes from May 21, 2014 meeting – Motion to approve by Jim F, seconded by Betsy – accepted.
- President’s Report: It was noted that an e-mail was received from Kathy Zaleta notifying the Hillside-Berkeley Chamber of Commerce Board of Directors that she is resigning her position on the Board effective May 30, 2014.
- Treasurer’s Report: In the Treasurer’s absence, the Board President reviewed the Treasurer’s Report with members present at this meeting. Balance of \$4,608.25 was reported. Motion by Jim F. to accept the Treasurer’s Report as presented, seconded by Peggy – approved.
- Secretary’s Report: No Report
- Committee Reports:
- Monthly Luncheons** – July 1st at Moon Temple, guest speaker, Chuck Zimmerman, Business Development Specialists, Corporate Strategies (presentation on people skills)
No Luncheon scheduled for August.
- Summer Dinner & Raffle** – “Annual Summer Dinner & Restaurant Showcase” will be held on Wednesday, July 23, 2014. Peggy shared updated information regarding this event. Restaurants will be providing the meat, beverages and paper goods. A sign-up sheet will be available at the July 16th Board Meeting for those who would be willing to help in areas such as check-in, set-up, selling Raffle Tickets on the night of the event, picking up items from restaurants, etc.
- Night Golf Outing** – Jack Harris and Marty Hughes are co-chairing this event for Thursday, August 21, 2014. Plans are moving along.
- Business Expo** – Jim Dumas & Jim Frangella are co-chairing this event. This year’s Multi-Business & Community Expo will be held at Divine Providence School in Westchester on Thursday, September 25, 2014. Discussion held regarding the inclusion of the LaGrange Park Chamber of Commerce in this event along with Hillside, Berkeley, and Westchester. Motion by Loretta, seconded by Jim F. – approved. Discussion held regarding signage for this event which would be an expense to the Chamber to be posted in the neighborhoods one week before the event. Motion by Betsy, seconded by Dan to approve the expenditure of up to \$150.00 for the purchase of signs for this event - accepted.
- Arthur J. Gallagher** – flier distributed at this meeting for Breakfast and Private Exchange & Defined Contribution Seminar (regarding Health Insurance) to be held on Tuesday, June 24, 2014.

Membership: Dan & Rita reported that “File For Me” has renewed their membership. Also, changes in personnel and businesses moving from the local area may be a contributing factor in lower membership renewals at this time.

Social Media: This is a tool to promote businesses. Dan Mulcahy and Bobbie Robertson will be checking into options available and setting objectives/goals relative to Social Media.

By-Laws: No Report

Old Business:

- Passport to Success Business-to-Business Expo: Event was poorly attended, no profit for the Hillside-Berkeley Chamber of Commerce. Recommendation that our Chamber not participate next year.
- Computer Upgrade: Motion by Dan Mulcahy and seconded by Rita Steiskal to upgrade the Chamber Office computer per Sue H’s research and recommendations. Approved by the Board of Directors.

New Business:

- Luncheon Coordinator: Kandice and Peggy will coordinate and work Sue H. It was noted that some restaurant locations do not fit the forum for the Chamber Luncheons.
- U.S. Chamber of Commerce Membership: Cost would be \$300. NO
- Corresponding Secretary: Authorization from the Board of Directors to have Loretta Bohn added as a signer on Banks Account(s).

Announcements: None

Adjournment: Motion by Betsy and Seconded by Peggy to adjourn meeting at 8:45am. Approved.

Submitted by: Loretta Bohn