

**Hillside-Berkeley Chamber of Commerce
Board of Directors Meeting Minutes
September 17, 2014**

CALL TO ORDER

7:35am by Kandice Jacobs, President

MEMBERS PRESENT

Hanne Alajoki, Loretta Bohn, Betsy D'Onofrio, Jim Dumas, Marty Hughes, Kandice Jacobs, Dan Mulcahy, Bobbi Robertson, Peggy Stanko, Rita Steiskal

APPROVAL OF MINUTES

Minutes from July 16, 2014 meeting – Motion to approve by Jim D, seconded by Betsy – accepted.

PRESIDENT'S REPORT

- 2015 slate of officers to be presented at November Board Meeting.
- Board of Director terms expiring December 2014: Linda Latelle, Dan Mucahy, Kandice Jacobs, Jim Dumas, and Betsy D'Onofrio. Kandice will contact to determine interest of these individuals in serving an additional term as Board Directors with the Hillside-Berkeley Chamber of Commerce.
- Thanked Marty and Jack for co-chairing the Golf Outing Event.
- Thanked Peggy for her work in coordinating the Summer Dinner/Raffle.

TREASURER'S REPORT

Hanne reviewed the Treasurer's Report with members present at this meeting. Balance of \$5,935.57 was reported. Motion by Dan to accept the Treasurer's Report as presented, seconded by Jim D – approved. Reviewed Budget – over budget in some areas. Instead of revising the 2014 Budget, the Finance Committee (Hanne, Dan, Jim D.) will begin work on the 2015 Budget.

COMMITTEE REPORTS

Events

- Monthly Luncheons
 - October 7th luncheon – Dos Francesco's in Hillside; guest speaker – Alison Muzal, BookKeeping Express – “First Things First”time management.
 - November 4th luncheon – Final Round Combat Sports Academy, Roosevelt Rd, Hillside.
 - December 2nd luncheon – Republic Bank, 5555 St Charles Rd, Berkeley
- Summer Dinner & Raffle Follow-up – Thanked Peggy Stanko for a successful event. Summer Dinner profit was \$1,380.00. Sizzlin' Summer Raffle winner was Rita Steiskal. Profit from Raffle was \$677.79.
- Night Golf Outing – Jack Harris & Marty Hughes coordinated a nice event for everyone. 34 golfers plus 16 dinner only participants. Total Profit for the Event was \$1,217.36 (Golf Outing - \$983.40 plus Raffle - \$233.96).
- Business Expo – Very low numbers of registered participants for the Thursday, September 25, 2014 event. Motion made by Rita to cancel the 2014 event and reschedule the Business Expo to Spring of 2015 with a change in venue. Seconded by Bobbie. Approved.
- FootballMania Follow-up – 127 tickets sold at a profit of \$1,360.91. Revisit this fundraiser for next year – try something else as a fundraiser.

Membership

- New Members: Chamber Discoveries and Motorola Employees Credit Union.
- Motion made by Hanne that for businesses who joined specifically for the Business Expo, the Chamber would offer to refund dues or put dues for this year toward next year's dues. Seconded by Peggy. Approved.
- Marty suggested a survey called "What's in it for me" be created and shared with current and potential chamber businesses.

Social Media

No Report

By-Laws

No Report

OLD BUSINESS

- New Computer Purchased. Kandice with check with Sue regarding computer backup.

NEW BUSINESS

- New Board Member Consideration – Nancy Carmona, Emilio's Tapas. Motion by Peggy to accept the approval of Nancy Carmona to fill vacant Board of Directors position (term expires December 2016). Seconded by Rita. Approved.
- Chamber Discoveries – Board discussed the four trips offered in the Spring and Fall of 2015. Motion by Dan to approve offering the Tuscany trip (approx cost \$1,899) for March 2015. Seconded by Jim D. Approved.
- Premier World Discovery – Danube River Cruise – October 25, 2015. Motion by Dan to approve offering the Danube River Cruise for Fall 2015. Seconded by Marty. Approved.
- Hillside Veterans Day Parade – Saturday, November 1, 2014 – at time of Board meeting no availability to participate.
- Installation Dinner Committee: Kandice Jacobs, Peggy Stanko, Loretta Bohn, Hanne Alajoki, and Marty Hughes (plus Jack Harris ???).
- Village of Berkeley Ribbon Cutting – draft letter and Ribbon Cutting Guidelines, Planning, and Request Form information were distributed to Board of Directors present at this meeting.

ANNOUNCEMENTS

- Peggy would be getting intern program information so that the Chamber might potentially utilize skills of an Elmhurst College Marketing Major to help promote Chamber events and activities.
- It was suggested that an Eblast be sent prior to the December 2nd luncheon. This luncheon will focus on Membership Networking and the benefits of being a member.
- Berkeley Round Table Discussion will be held at Proviso West High School on Monday, October 27th, at 6:30PM.
- Berkeley Community Garden Club will be presenting a Harvest Fest on Saturday, October 11th, at Noon at the Community Garden on St. Charles Road in Berkeley.
- Request presented to participate in the Cook County Military and Veterans Discount Program. Motion by Bobbi and Seconded by Jim D. – approved.

ADJOURNMENT

Motion by Bobbi to adjourn meeting at 9:16am and Seconded by Jim D. Approved.

Submitted by: Loretta Bohn