

**Hillside-Berkeley Chamber of Commerce
Board of Directors Meeting Minutes
November 12, 2014**

CALL TO ORDER

7:33am by Kandice Jacobs, President

MEMBERS PRESENT

Hanne Alajoki, Loretta Bohn, Nancy Carmona, Jim Dumas, Marty Hughes, Kandice Jacobs, Linda Latelle, Dan Mulcahy, Bobbi Robertson, Peggy Stanko, Rita Steiskal

APPROVAL OF MINUTES

Minutes from October 2014 meeting incomplete, postpone approval until the December 17th Board of Directors meeting.

PRESIDENT'S REPORT

- Shared Pre-Board Meeting information

TREASURER'S REPORT

Hanne reviewed the Treasurer's Report with members present at this meeting. As of November 11, 2014, a balance of \$3,302.40 was reported. Motion by Rita to accept the Treasurer's Report as presented and seconded by Linda – approved.

COMMITTEE REPORTS

Events

- Installation Dinner Committee – “Chamber Challenge” suggested theme
- Monthly Luncheons
 - December 2nd luncheon – Republic Bank in Berkeley
 - January 6th luncheon – Elmhurst College – Holly Coffin, guest speaker – Student Internships and the Benefits to both Business Owner and Student

Membership

- New Members: BMO Harris Bank - Broadview

Social Media

- Nancy suggested revisiting the Chamber Newsletter format. She also encouraged everyone to “Like” the Chamber on Facebook.

By-Laws

No Report

Nominating Committee

- Presented slate for November BOD elections indicating the following persons: Kandice Jacobs, Immediate Past President (One year term on BOD); Dan Mulcahy; Linda Latelle; Betsy D'Onofrio; one open position (which will most likely be appointed by new 2015 Board/Officers). Discussion held regarding the Immediate Past President being on the Board of Directors. Motion by Marty indicating that the Immediate Past President would serve an automatic one year term on the Board of Directors, seconded by Jim D., 9 yes votes, 1 abstention. Motion to accept the slate as presented by Loretta, seconded by Peggy, approved.

OLD BUSINESS

- Village of Berkeley Round Table – Monday, November 17, 2014 @ 6:30 pm at Proviso West HS. Kandice and Linda will represent the Chamber at this meeting.
- Motion to have electronic ballots sent to the membership and only have paper ballots sent to the membership on file as not email friendly presented by Peggy, seconded by Hanne, approved.
- Chamber Intern – deferred pursuing this item until January. To be handled by the Intern Committee.
- Survey – Marty provided a copy of the 2014 Hillside/Berkeley Chamber of Commerce Survey to Board of Directors. Notify members at the December luncheon and send out in January.

NEW BUSINESS

- Chamber Rebranding – Nancy shared information of the importance of rebranding.
- Berkeley EDC (Economic Development Committee) – Hanne will be the Chamber liaison.
- Hillside EDC (Economic Development Committee) – Bobbie will be the Chamber liaison.
- Sheet Metal Workers Union 73 donation request – NO (Suspended donations due to the Chamber's current financial situation).
- Membership Dinners – to be discussed further at the December Board meeting.

ANNOUNCEMENTS

- Held discussion regarding Internship possibilities (i.e., to assist the Chamber in Marketing/Membership areas). Hanne and Marty will meet with Sue H. to explain the purpose of utilizing Interns for assisting in these areas and other areas. The Intern Committee consists of Marty, Nancy & Peggy.

ADJOURNMENT

Motion by Dan to adjourn the meeting at 8:47am and seconded by Jim D. Approved.

Submitted by: Loretta Bohn