

Hillside-Berkeley Chamber of Commerce
Board of Directors Meeting Minutes
December 16, 2015

CALL TO ORDER

7:45 am by Rick Smolke, President

MEMBERS PRESENT

Loretta Bohn, Jerry Perez, Dan Mulcahy, Rita Steiskal, Bob Jankowski, Hanne Alajoki, Bobbie Robertson, Carli Baldo and Rick Smolke

OTHERS PRESENT

Sue Hutsebaut

APPROVAL OF MINUTES – Motion made by Dan and seconded by Hanne. Motion carried

TREASURER'S REPORT

The Treasurer's Report was reviewed. As of December 15, 2015, a balance of \$2,377.55 was reported. Motion made by Bob to accept the Treasurer's Report as presented and seconded by Rita – approved.

PRESIDENT'S REPORT

- Rick suggested we have a few evening board meetings throughout the year so other members can attend. Quarterly evening meetings were suggested. The January 12, 2016 board meeting will remain at 7:30 am.
- **Chairpersons** were assigned for the standing committees.
 - Membership/Public Relations – Bobbie, **Jerry**, Rick & Bob
 - Finance – Rick, Loretta, **Hanne** & Bob
 - Economic Development – **Betsy** & Jerry
 - Special Events – Hanne, **Jack**, Bobbie, Jerry, Linda & Dan
 - Social Media – **Carli** & Sue
 - Bylaws - **Loretta**

COMMITTEE REPORTS

Events

- Business After Hours
 - Emilio's Tapas will host a BAH on January 21, 2016
- Monthly Luncheons
 - January 12, 2016 – Hosted by Inland Bank, Catered by Cuomo Catering
- Hanne will check with Hawthorne Racecourse about a Night At The Races
- Jerry is checking on a Walkathon
- Dan is checking with Hillside & Stardust bowling lanes about a bowling event

MEMBERSHIP

- Sue will send all board members a copy of the member database and has asked them to each contact those members they are the liaison for who have not yet renewed their membership for 2016.
- Jerry and Betsy are working on a flyer to be used for prospective members.

SOCIAL MEDIA – Carli contacted Triton College about their intern program and they do have unpaid interns. Rick asked her to get started on a job description for an unpaid intern for the chamber.

BY-LAWS – NO REPORT

OLD BUSINESS – NO REPORT

NEW BUSINESS

- Election of Officers
 - President – Rick Smolke
 - Vice-President – Bob Jankowski
 - Treasurer – Hanne Alajoki
 - Corresponding Secretary – Loretta Bohn

ANNOUNCEMENT

ADJOURNMENT

Motion made by Jerry to adjourn the meeting at 8:35 am and seconded by Rita - approved

Submitted by: Sue Hutsebaut